

**RCFG Agenda**  
**7.30pm April 17<sup>th</sup> 2019**  
**Rokeby Hall**

Meeting opened: 7:35pm

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**PREVIOUS MEETING MINUTES CONFIRMATION**

Acceptance of minutes from last meeting. Minutes located on RCFG website  
<http://www.rcfg.org.au/archive.html>.

Motion: That the minutes of the meeting held on January 20<sup>th</sup> 2019 be accepted.

Moved: Carolyn

Seconded: Russel

**REPORTS**

**Correspondence**

Inwards:

- Carla Rutherford (Baw Baw shire) – course re pittosporum management
- Course re deer management– Damien to circulate to group.

Outwards: Nil

**Financial**

Deposits

Book sale \$20

Twilight run deposits since last meeting (registrations and entry fees) \$3410

Total deposits: \$3430

Expenses

DCSI domain registration and hosting – \$80

Twilight run expenses \$2139.91

Total expenses: \$2219.91

Closing balance - \$7067.16 (17/04/19) + term deposit

Moved: Carolyn

Seconded: Russell

**Events:**

**Rokeby Twilight Trail Run – Damien**

Event review

- Optus radios did not work – supplier will honour supply of radios for next run that run on Telstra network
- Bushfires for initial date so postponed, weather wet and cold for 2nd date.
- Track very wet
- Only 1 person got lost
- Survey feedback – lots of positive feedback, nicer weather for next time!, people enjoyed exploring the area and are keen to come back and show family and friends
- Financial summary - raised almost \$4000 total from the twilight run.
- Thanks to Matt and Les for all their organisation, promotions, mapping, setup, timing, bibs etc.
- Thanks to Carolyn Ferguson (Baw Baw shire), SES, lions club, Jeff Smythe, Kate Hill, Keith Cook, Nicki Cann, Megan – photography, among many other volunteers/contributors.
- Group thanked Damien for his contribution to the event.

- 2020 planning – event information via a website link, additional course marking in some sections, turn around points with additional signage and marking, expand selection of available eateries/drinks, 28/3/20 date for next year, meet a week out with volunteers etc, check marshals in place/signage checks before run, improving visibility on bibs/name on front of the bib, increase numbers, could look at additional marking off of competitors during the run for additional safety, drop off point for bags/key drop off, promotional materials clothing/headband, banner for next year for event with space to put a date on it each year, signage for eg toilets.
- Only one person did not finish.
- People counter – change position, move to closer to car park at Rokeby end – would not have captured runners due to current position.
- Apply for Baw Baw shire grant for next year under community events – Damien and Kate to commence looking at this.

## **Projects:**

### **1. Crossover Bridge Restoration (Bridge Committee)**

- Progress update – Carolyn has put in a bid for business case for long term infrastructure plan, will go out for public comment shortly. Need council support for the project.

### **2. Pilgrim creek track**

- Gating of Lavinia street to prevent vehicular access
- Await update from DELWP

## **GENERAL BUSINESS**

- Interim minutes secretary – Kate happy to complete this role, Nicki due to have a new baby shortly so will be unavailable for meeting for some time.
- Rokeby Market – positions will be vacated for the hall committee including the market coordinator, a lot of attendance at recent meeting concerning the market, a number of propositions made to keep the market going. Follow up meeting in May. Damien has seen suitable software that is US based that could provide an easier booking system, ? if available for Australian use, Warragul Farmers market use try booking. Group agreed that they would like market to continue to part of the Rokeby community and funds to return into the Rokeby community.
- Extensive discussion re how group could support the Rokeby market
- Kate going to get package of information in relation to the market.
- Damien to send an email out to the distribution list for people that may be interested in assisting with the market.

**Next meeting: 20<sup>th</sup> June 2019, 7pm Neerim South Hotel (dinner + meeting)**

**Items/Notes for next agenda:**

**Future meetings:**

**15th Aug - Crossover Hall 7:30pm**

**17th Oct - Rokeby Hall 7:30pm**

**12th December - Neerim South hotel 7:00pm (dinner + meeting)**

Meeting closed: 9:28 pm