

**Annual General Meeting/General meeting
Meeting Minutes
7:30pm Thursday 15th October 2015
Rokeby Hall**

Meeting opened 7:45pm

Annual General Meeting Minutes

Chair (AGM): Carolyn Ferguson
Minutes : Nicki Cann

Minutes from AGM 2014

Moved Jeff, seconded Bernard.

Treasurers report

End of year operating account balance \$1770.25

Moved Bernard, seconded Nicki.

Chairman's report

Keith Cook presented a report outlining the achievements of 2015 and will type and circulate this at a later stage.

Moved Keith, Carolyn seconded.

Carolyn moved to declare all positions vacant, Shane seconded.

Chair

Keith Cook nominated for position by Shane, seconded by Nicki.
Keith accepted position of chair.

Deputy Chair

Carolyn Ferguson nominated for position by Keith, seconded by Shane.
Carolyn accepted position of deputy chair.

Minutes Secretary

Nicki Cann nominated for position by Keith, seconded by Jeff.
Nicki accepted position of minutes secretary.

Correspondence Secretary

Bernard Doherty and Keith Cook nominated to share this position by Shane, seconded by Jeff.
Bernard and Keith accepted the position of correspondence secretary.

Treasurer

Bernard Doherty nominated by Jeff for position, seconded by Shane.
Bernard accepted the position of treasurer.

General Meeting Minutes

Chair: Keith Cook
Minutes: Nicki Cann

Attendance

As per AGM minutes.

Previous minutes confirmation

Moved Jeff, seconded Bernard.

REPORTS

Correspondence – Bernard

- Letter from Jane Clunig that presents current position from Lorrain Huddle Heritage victoria.
- “Why you don’t need a treasurer” – leaflet from a company NFPAS.
- Victorian friends network inviting to RCFG to their annual meeting.
- Keith Cook sent letter to Warragul and District Historical Society re plan for 150yrs of Crossover celebration.

Moved Bernard, seconded Shane.

Financial – Bernard

- Pay consumer affairs \$54
- Hall hire for crossover paid
- Balances as per AGM treasurers report

Moved Bernard, seconded Nicki.

Activities

Rokeby Market – As per last meeting the group has decided to just target a couple of events or markets for the year to promote our group and activities at.

PROJECTS

Parks Vic Presentation

- Award to be displayed on the Rokeby Hall community notice board.

Action: Keith still to liaise with Geoff Mooney.

Bridge Restoration Project

- Bridge Wood Identification – Sample has been taken by Bernard and Jeff and sent to wood expert at ANU – Matthew Bookhouse.
- Tourist signage – Carolyn seeking feedback from Shire.
- Shire is going to pass ownership of bridge over to DELWP. It was raised that no one from DELWP attends RCFG meetings at present. Would be good to meet given their likely takeover of ownership of bridge. David Vaskass is current DELWP representative.

Action: Bernard to speak with David Vaskass re attending RCFG meetings.

- Keith has spoken with counselor Belfour about the timber – thinks this may have been sourced locally.
- Suggestion to invite Jane Clunig to next meeting to give group an update in the new year.
- New proposed sign 1800 x 900 – project sign. Bernard has put together a draft. Sign would be to direct people to RCFG website and bridge project. Carolyn can organise graphic artist to design sign.

Action: Carolyn to organise for graphic designer to put together in sign template.
Keith to send photos to Carolyn to contribute to sign.

Crossover Regional Park

- Forest seat sign. Shane has not yet provided information. Discussion re potential information.

Action: Carolyn to talk to Carla at the shire re putting information together.

- New interpretive sign – This was actually the brown tourist sign previously incorrectly named on minutes. Carolyn has put in a formal request for this. Council has not acted on this. Another request to be made after council meeting decision re bridge for the brown tourist signs.

Action: Carolyn to follow up.

Flora and Fauna reserve

- Carolyn looking at applying for Melbourne Water funding to beautify picnic area including planting out areas similar to that completed by the group at the Bridge at Crossover.

Actions: Working bee potentially Sunday 15th November – end of year working bee and Christmas break up. To be put on club notes in the gazette and on Facebook page.

OTHER

- Funding Strategy – Keith is going to visit Fonterra to advise that the group is using their money on the bridge restoration project sign.

Bernard proposed at previous meeting that we need a big project for a fundraiser – 150 year celebration for Crossover Hall proposed – car show, bush dance, old farm equipment. It was decided not to make this a fundraiser, discussion re contacting Park Run Warragul to see if they would like to do it at Rokeby one week.

- Bernard and Keith to attend Neerim District Progress Association meeting. – Held over to next meeting.
- Old Crossover 150 years old 1st Feb 2016 – Keith has created a Facebook page – Celebration in March on a Sunday at Crossover hall.

Keith has been in contact with the historical rail society to get information on old Crossover. Discussion re accessing archives. It was agreed to spend 70 on a membership to allow a search of archives for historic information at half price on behalf of the group.

Action: Carolyn moved to pay member ship of \$70 for half price archive search, Seconded Jeff Keith to talk with Crossover Hall committee re celebration day.

- Keith also to organise a bridge Facebook page.
- Pilgrim creek fire track – Carolyn going to check this.
- Discussion re strategies to encourage other members to meetings – contact previous active members, guest speakers.
- Dates for meetings next year – Keith to advise Bernard re dates.

GENERAL BUSINESS

Nil

**Meeting closed 9.20pm.
Next meeting date to be confirmed**